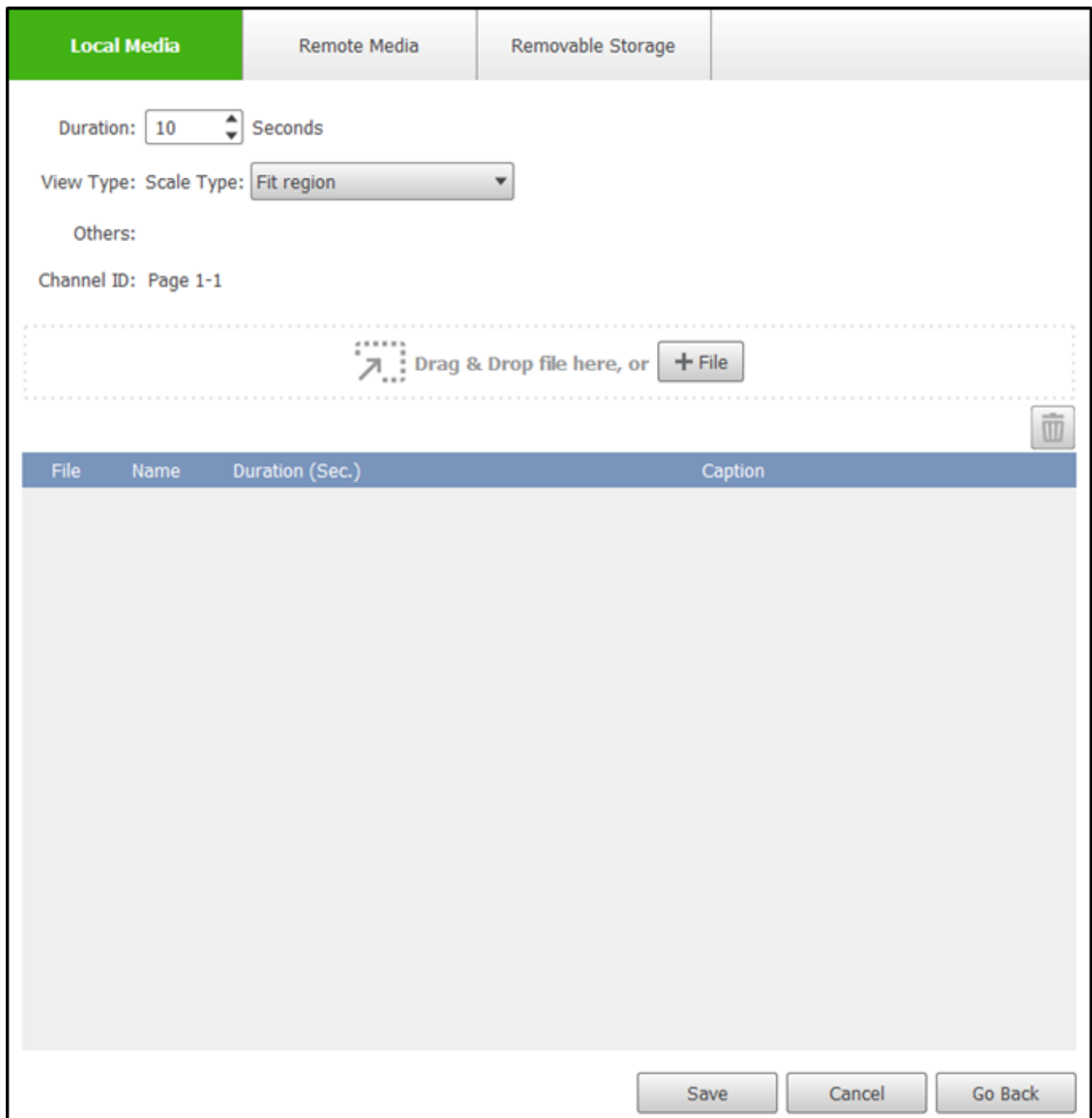


2.7.1 Media

To display a media file in a layout item/box click the media button () in the bar to the left of the content menu, and the media menu will appear.



The screenshot displays the 'Media' menu interface. At the top, there are four tabs: 'Local Media' (highlighted in green), 'Remote Media', 'Removable Storage', and an empty tab. Below the tabs, the 'Duration' is set to '10' seconds. The 'View Type' is 'Scale Type' and the 'Fit region' is selected. The 'Others' section shows 'Channel ID: Page 1-1'. A dashed box contains a 'Drag & Drop file here, or + File' button. A trash icon is located in the bottom right corner of the main area. Below this is a table with columns: 'File', 'Name', 'Duration (Sec.)', and 'Caption'. The table is currently empty. At the bottom, there are three buttons: 'Save', 'Cancel', and 'Go Back'.

File	Name	Duration (Sec.)	Caption
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The media menu features three sub-menus which can be accessed at the top of the menu:

- **Local Media** – Allows you to upload media files from your local storage.

- **Remote Media** – Allows you to upload media files from remote cloud-based storage (e.g. DropBox, OneDrive, etc.).
- **Removable Storage** – Allows you to upload media files stored on a removable storage device (e.g. USB flash drive)

Each submenu features different configuration options. Follow the instructions below to configure the display settings for each type of media file.