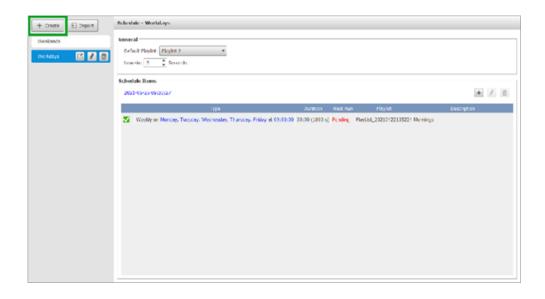
3. 2 Create a Schedule

To create a schedule:

 Click the + Create button at the top of the DS Schedules main menu.

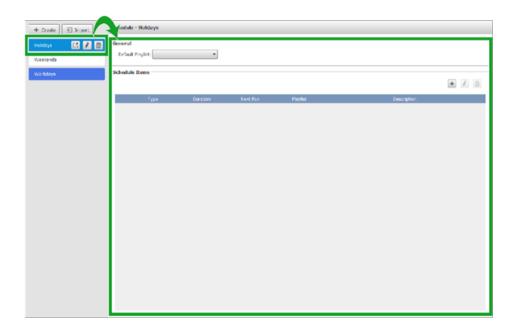


 In the Create New Schedule pop-up window, enter the name for the new schedule.

NOTE: You can change the name of the schedule at any time by clicking the rename button in the schedule list.

Create New Schedule	
Name:	
Holidays	
	OK Cancel

3. Select the schedule in the schedule list and the schedule will appear in the editing panel.



- 4. In the General section of the editing panel, configure the following settings:
 - In the **Default Playlist** drop-down menu, choose the playlist you want to be displayed at any given time when there is no other playlist scheduled.
 - In the **Lead-in** field, select the amount of time (in seconds) between transitions to different schedule items.

eneral					
Default Playlist: Playlist 2					
Lead-in: S 🗘 Second	is				
chedule Items					
					+ / 8
Type	Duration	Next Run	Playlist	Description	

Once you have finished the steps above, you can begin adding individual schedule items to the schedule. Go to Adding a Schedule Item for further instructions on adding schedule

items.